



## Registration for the 2021/22 school year:

Dear Parents,

The final quarter of the school year is right around the corner and we have begun to make plans for next year. As many of you have noticed, with the present Covid restrictions, we are at capacity. Many of the classrooms have been full all year and we have turned away students. Many parents are already searching for a place for their child for next year so we must know now whether you plan for your child to be here. We do not desire to give anyone's seat away if they plan to be here.

Preparation for next year must proceed by starting the registration process for the 2021/22 school year. Please fill out the enclosed registration forms and return them to us. This packet also includes the updated fee schedule and the updated dress code to sign. The secretary will gladly notarize the necessary forms, but you must be present in order for her to do so. To reserve your place for next year, we must have your completed paperwork and a registration fee of \$175 per family. If you desire to pay this fee in installments, please make these arrangements with Mrs. Tollefson. This packet is due by Monday, April 19<sup>th</sup>. We will be adding new student registrations at that time. When a class becomes full, registration will close in that area.

Any students who attend using the McKay or Family Empowerment scholarships will be automatically enrolled next year once completed registration packets are received. Gardiner, Step Up and AAA scholarships should have already been applied for. We already have some of your letters. Thank you! If you have not already done so, please, send in those letters as soon as you receive them. We cannot complete next year's enrollment without this letter.

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**Woodlawn Community Academy**  
 11225 US Highway 19N  
 Clearwater, FL 33764  
[ctollefson@woodlawncommunity.com](mailto:ctollefson@woodlawncommunity.com)  
 727/914-6916, Fax: 727/914/9617



<b>For Office Use:</b>	
<b>Year:</b>	<u>2021-2022</u>
<b>Teacher:</b>	_____
<b>Grade:</b>	_____

STUDENT'S INFORMATION	
Student's Name:	_____
Parent's/Guardian's Email:	_____
Sex _____ D.O.B. _____	Student Soc. Sec. # (Necessary for Scholarships): _____
Student's Cell #:	_____
Address:	_____

FATHER'S (OR GUARDIAN'S) INFORMATION	
Name:	_____ Soc. Sec. # _____
Address:	_____ Cell #: _____
Employment:	_____ Work #: _____

MOTHER'S (OR GUARDIAN'S) INFORMATION	
Name:	_____ Soc. Sec. # _____
Address:	_____ Cell #: _____
Employment:	_____ Work #: _____

Who has legal custody? _____
Person financially responsible: _____
Will pay \$ _____ X 10 months + Curriculum Fee
Email: _____ Phone #: _____

- Needed to complete registration:**
- \_\_\_\_\_ Application
  - \_\_\_\_\_ Registration Fee - \$175
  - \_\_\_\_\_ Dress Code Form Signed
  - \_\_\_\_\_ Notarized Medical Release
  - \_\_\_\_\_ Physical Exam Form
  - \_\_\_\_\_ (If 7<sup>th</sup> grade, Immunization Form)
  - \_\_\_\_\_ Student's Social Security # (Necessary for Scholarships)
- First Year Students Also Need:**
- \_\_\_\_\_ Letter of Cooperation
  - \_\_\_\_\_ Birth Certificate
  - \_\_\_\_\_ Florida Certificate of Immunization
  - \_\_\_\_\_ Report Card & or IEP or 504
  - \_\_\_\_\_ Test Results
  - \_\_\_\_\_ Policy Manual Signed
  - \_\_\_\_\_ Acceptable Use Policy

**About your student:**

Does your child have a handicap? Explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

Allergies: \_\_\_\_\_  
 Seizures: \_\_\_\_\_ Medication: **Y** \_\_\_ **N** \_\_\_

Will you leave medication at WCA? **Y** \_\_\_ **N** \_\_\_

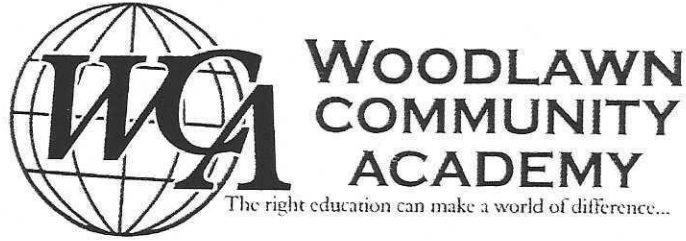
If yes, a Parent Permission for Medication form needs to be completed. Please request from Front Office for our records.

Last school attended: \_\_\_\_\_  
 Grade: \_\_\_\_\_

IN CASE OF EMERGENCY		
Name _____	Phone _____	Cell/Work _____
Name _____	Phone _____	Cell/Work _____

I (we) understand that all Florida health requirements must be met as part of the enrollment process. Permission is given to use my student's picture in school-related brochures, web pages, social media and videos.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_



## LETTER OF COOPERATION

Failure to comply with these policies is grounds for dismissal.

1. I understand that registration only becomes effective when accompanied by all of the necessary paperwork and the registration fee.
2. I agree to pay Woodlawn Community Academy by the 5<sup>th</sup> of each month. The first month's tuition is to be paid by August 5<sup>th</sup>. A late fee of \$25. Will be charged if the tuition has not been paid by the 15<sup>th</sup> of each month. Tuition not paid for 2 months is grounds for dismissal.
3. I understand that it is my responsibility to pick up my child at the established dismissal time. If I am late more than 1 time any semester, I will be required to pay a \$10. late fee for every half hour or part thereof after the established dismissal time. This is an automatic fee.
4. I understand that I will be charged \$25. for any checks returned for insufficient funds.
5. I understand that if my child cannot attend school for any reason, I am under obligation to pay the full tuition for my child to remain enrolled.
6. Fees must be paid in full for all members of a family before the release of educational testing results and academic records.
7. I understand that any medication brought to school must be in the original bottle with directions for administration on it, and that I need to fill out an Authorization to Dispense Medication form prior to sending it with my child. (the teacher has this form)
8. I understand that doctor's notes and /or administrative approval are required in order for an absence to be excused.
9. I agree to abide by the policies and procedures as outlined in the student handbook.

Parent signature: \_\_\_\_\_

Parent signature: \_\_\_\_\_



# Medical Release Form

Information on subject of this form:

Full name \_\_\_\_\_ S.S.# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Medical Ins. Co. \_\_\_\_\_ Policy or group # \_\_\_\_\_

Medical conditions \_\_\_\_\_

Allergies \_\_\_\_\_ Current medication: \_\_\_\_\_

Person to contact in case of an emergency:

Parent/guardian \_\_\_\_\_

Home phone \_\_\_\_\_ Work# \_\_\_\_\_ cell# \_\_\_\_\_

Alternate person to contact if you can not be reached:

Name \_\_\_\_\_

Home phone \_\_\_\_\_ Work# \_\_\_\_\_ cell# \_\_\_\_\_

\_\_\_\_\_  
Parent/guardian signature

\_\_\_\_\_  
date

I, who by law may do so, authorize the administration of emergency medical treatment to s/he who is the subject of this form. I understand all reasonable safety precautions will be taken at all times by Woodlawn Community Academy or its staff and I will not hold them liable for any accident, injury or disease of the subject of this form. I understand that in the event that medical intervention is needed every attempt will be made to contact the person(s) above immediately.

**State of Florida, County of Pinellas**

Before me personally appeared \_\_\_\_\_ Known to be the person described in and who executed the foregoing instrument, by presenting their picture identification of \_\_\_\_\_ and acknowledged to and before me that they executed said instrument for the purposes therein expressed.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Notary Public: \_\_\_\_\_ My commission expires: \_\_\_\_\_

## W.C.A. 2021/2022 Dress Code:

There are requirements of dress that must be met. Tops must be solid color polo shirts for males and females. These may have a small emblem on the chest but nothing more. Polos may be brought in to have the logo added to them. This service will be available for a small fee at the beginning and throughout the school year. Shirts must come over the top of the bottoms. Bottoms may include jeans, longer shorts, skirts or slacks. Form-fitting stretch pants or jeggings are not appropriate school wear. In addition, any stretch pants with elastic in the bottom of the legs are not permitted. Track pants or sweat pants are not acceptable wear. Pants with holes that reveal skin are not permitted even with tights under them. Belts must be worn with loose bottoms. Short shorts or skirts (anything above mid-thigh) are not allowed. Clean, modest dress is required. There should not be any words or lettering of any type (other than the school logo) on any clothing, tops or bottoms. No hats or hoods are permitted in the building. **Sweaters or hoodies must button or zip down the front** to be worn during the school day. No sports slides or flip-flops and no slippers or pajamas are permitted. If students desire to wear a t-shirt for P.E., outdoor field trips, on Fridays, or field days, **only school t-shirts may be worn.** T-shirts will be available to purchase when school starts.

Modest make-up use is acceptable. Tattoos (even temporary ones) and body piercings may not be visible. Large earrings or gauge earrings are not permitted. Males may not wear earrings. Any hair color or style that is deemed, by administration, to be distracting is not acceptable. This includes but is not limited to Mohawks, messages or designs shaved into the head or the head being shaved only on one side. Unnatural looking hair color is not acceptable. Facial hair is to be kept to a minimum. Beards of any type are not permitted for students.

Students will be required to phone home for appropriate clothing if they arrive at school not dressed appropriately. One warning will be given. Then, students will be expected to change clothing before they remain in the classroom. Any unacceptable hair color or cut will be expected to be remedied immediately.

Parent signature: \_\_\_\_\_

Student signature: \_\_\_\_\_



Woodlawn Community Academy  
Academic Summer School K-8

June 21 - July 30

Summer school will take place from 8:00 a.m. to 2:00 p.m. M – Th. If there is enough interest, aftercare may be available for an additional fee. Academics will be taught by experienced teachers each morning with an emphasis upon reading and math groups. A speech and language teacher will be available. Each student will also receive computer instruction. Each afternoon fun activities will be planned. Each week will include a day of swimming or water play. If you are interested in your child attending, sign up below. We are looking forward to a terrific summer program. Let us know below if you are interested.

Thank you,  
Charlotte Tollefson

Subsidized Summer Rates

Curriculum & Registration fee: \$50.

Weekly: \$ 80.00 (M-TH)

Mornings only (8 – 12) \$ 60.00

Students requiring additional support will require additional fees.

Student name: \_\_\_\_\_ grade \_\_\_\_\_

Please send me more information. I am interested in attending summer school.

# Summer

Woodlawn Community Academy  
Swanky Swine Summer School 6th-12<sup>th</sup>  
You will be able to choose weeks of attendance:  
June 21 - July 30

Summer school will take place from 8:00 a.m. to 2:00 p.m. M – Th. Swanky Swine summer school is a cooking program that includes academics practiced through life skills activities. Students will cook daily as they learn to read a recipe, measure the ingredients, determine what they must shop for, and use grocery store ads to determine the cost of the needed items. Each week will include a day of swimming or water play. If possible, the students will shop at the grocery store for needed items. If you are interested in your child attending and would like more information, sign up below. We are looking forward to a terrific summer program.

Thank you,  
Charlotte Tollefson

## Subsidized Summer Rates for students of WCA

Curriculum & Registration fee: \$50.

Weekly: \$ 110.00 (M-TH)

Students requiring additional support will require additional fees. Field trips or special cooking projects may require additional fees.

Student name: \_\_\_\_\_ grade \_\_\_\_\_

Please send me more information. I am interested in attending summer school.

# 2021/2022 Calendar of Events

# 2021/2022

# Woodlawn Community Academy

August 11	Teachers Return
August 17	First Day of School
September 6	No School - Labor Day
September 17	Progress Reports
September	Picture Day - TBA
October 11	No School - Columbus Day
October 22	End of 1st Quarter
October 25	Food Drive Begins
October 28	Early Release Day - No After Care
October 29	Report Cards
November 18	End of Canned Food Drive
November 19	Thanksgiving Feast - Early Release Day - No After Care
November 22-27	No School - Thanksgiving Break
December 3	Progress Reports
December 16	Christmas Program
December 17	Early Release Day - No After Care
December 20 - January 3	No School - Christmas Break
January 4	School Resumes
January 14	End of 2nd Quarter
January 17	No School - MLK Jr. Day
January 21	Report Cards
February 15	Progress Reports Due
February 16-18	No School - Educators Conference (Tentative Dates)
February 21	No School - Presidents Day
February/March	Spring Fling - TBA
March 14-18	No School - Spring Break
March/April	Walk-a-thon - TBA
April 1	End of 3rd Quarter
April 7	Early Release Day - No After Care
April 8	Report Cards
April 11-14	Testing Week
April 15	No School - Good Friday/Easter
April 22	Progress Reports Due
April/May	Golf Tournament - TBA
May 5	Spring Program - TBA
May 27	End of 3rd Quarter
May 30	No School - Memorial Day
June 1	Awards Ceremony & Honor Roll Awards
June 2	Awards Ceremony & Honor Roll Awards - Graduation
June 3	Final Day/Early Release Day- No After Care